

## **Kevin Guest House - Privacy Policy**

Kevin Guest House respects the privacy of every individual. Your e-mail address is obtained for internal purposes only and will not be sold or shared with any unaffiliated third party other than as set forth in this Privacy Promise.

Kevin Guest House collects personal information from you (e.g. your name, postal address, e-mail address, and other data) when you provide personal data through various places on our web site.

We may provide some of this information to our healthcare partners for purposes of providing you with information you request, with one of our staff members or volunteers to follow up with you in connection with materials you request and as a part of our mailings and solicitations to prospective guests and supporters. The information you provide will also be utilized for market research purposes, for project planning or for development of prospect lists for Kevin Guest House marketing. This may involve reproduction, publication, broadcast and posting of such materials and information to our affiliate companies.

Kevin Guest House also may disclose or exchange with others information you have provided to us if we believe that the law requires us to do so or if it is necessary to protect the rights or property of Kevin Guest House, our affiliate companies, our staff or our users.

Kevin Guest House will use reasonable precautions to keep the information disclosed to us secure and to disclose such information only to third parties we believe to be responsible. However, we are not responsible for any breach of security or for any actions of any third parties that may receive the information. Access to your personal information is limited to people who need it to do their job. For example, if we need to mail something to you, we must share your name and address with a direct mail company. We limit such third parties in their access and use of your personal information.

Our site includes links to other web sites. Those sites may have different privacy policies. If you click on to another web site, you may want to check the privacy policy of that site, which will usually (but not always) be posted on the web site. Kevin Guest House is not responsible for the privacy policies of other sites.

The Kevin Guest House Website is directed to adults and is not directed to children under the age of 18. Kevin Guest House complies with the Children's Online Privacy Protection Act and does not permit registration by and will not knowingly collect personally identifiable information from anyone under 13. This Promise will be posted throughout the Kevin Guest House Company Website.

We need your help in making sure your personal information is correct in our systems. Please notify us of changes to your name, address, title, phone number or email address. You may correct your personal information or select the option not to receive future Kevin Guest House Company contacts (i.e. mailings, calls, etc.) by emailing us at the address below. In the event you elect not to receive any future contacts from Kevin Guest House, we will endeavor to remove your name from all of our contact lists; however, we can only promise to endeavor to remove you from any lists we control. We shall have no liability under this Promise for our failure to accomplish this objective. If you have questions or do not wish to receive future Kevin Guest House contacts, you should e-mail <a href="mailto:info@kevinguesthouse.org">info@kevinguesthouse.org</a>.